

SACO RIVER CORRIDOR COMMISSION  
P.O. BOX 283, 20 MAIN STREET – SUITE C ~ CORNISH, MAINE 04020-0283  
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### GUIDELINES FOR PREPARING A SITE PLAN

The following are guidelines for preparing a site plan. A sample site plan has been provided to you on the back of this sheet. We strongly encourage you to provide the Commission with any additional pictures, house plans, elevation views, contour maps, and/or photographs of the project to help accurately depict your proposal.

- Use a one (1) inch equals fifty (50) foot scale, or another scale suitable for your proposal.
- Show all dimensions of the lot(s) including water frontage.
- Show the location and names of all roads, easements, or rights-of-way that abut the property.
- Show the location, type, dimensions, and height of all existing and proposed structures on the property. The given dimensions of existing and proposed structures should be outside dimensions which include any roof overhangs, decks, porches, etc.
- Provide a side view of the proposed construction to demonstrate the number of stories for the proposed building or expansion.
- Indicate the distances from the closest point of water, the road, and structures on abutting properties for each existing and proposed building. **Remember, the closest point of water may not necessarily be on your lot. All measurements must be taken as horizontal measurements which is a measurement that must be straight and parallel to an imaginary plane along the ground that negates irregularities of topography.**
- Indicate all slopes, marshes, bogs, streams, and other land formations on the property or nearby.
- Indicate on the site plan where any excavation or filling will occur.
- Show the location and type of water supply and sewage disposal. Must be consistent with submitted HHE-200 form.
- Indicate where there is existing vegetation and where any will be removed.
- Please submit a site plan that is either on an 8 ½ x 11 (letter), an 8 ½ x 14 (legal), or an 11 x 17 sheet of paper. You should also submit copies of any oversized plans you have as well, in addition to the size referenced above.